

## **Community Foundation of Marshall County**

### **Grant Frequently Asked Questions**

#### **We are a nonprofit but don't have the 501 (c)(3) status can we still apply?**

Yes. If your organization does not have a 501(c)(3) status, another agency can serve as a fiscal sponsor. This organization would need to agree to be responsible for the grant monies on your behalf.

When looking for a fiscal sponsor, look to organizations that have demonstrated an interest in programs or projects similar to yours. It will be easier to find a fiscal sponsor if your project enhances or furthers their organizational charitable purposes and if that organization can benefit from your project in some way.

#### **How should the application be submitted?**

The application must be typed, preferably on the application form, and can be submitted electronically as an email attachment, or it can be printed and mailed to Community Foundation of Marshall County, 11 N 1<sup>st</sup> Ave., Marshalltown, IA 50158.

#### **When will we be notified if we are awarded a grant?**

All applicants are notified by the middle of March whether or not they are funded. If you are funded we will award your check at an Awards Ceremony on the 4<sup>th</sup> Tuesday of March.

#### **How long do we have to complete the project?**

You can take a year to complete the project (March 31, 2017), however if you do not plan to spend the entire grant by December 31, 2016, you must send a written explanation of why and when you anticipate the full grant will be spent.

#### **When is the final report due?**

We ask for a report by the end of December if your project is complete. If your project is not complete you must send a written explanation and then submit the final report by the end of March. Electronic or digital photos of the project and any news clippings are strongly recommended.

#### **What happens if we don't use all the grant money awarded?**

If there are funds remaining after the project is completed, the monies must be returned to the Community Foundation of Marshall County.

#### **What happens if the project changes substantially from our original application?**

If the project changes from what was originally in the application, the Community Foundation of Marshall County must be notified in writing to determine whether awarded funds can still be used.