We, SEAL (Students Empowering & Leading) members, are a philanthropic group of high school students from East Marshall Community School District. This student-led philanthropy program gives us, as students, the opportunity, not only to better the lives of people around us, but also teach valuable lessons about life, leadership, and the transition into adulthood.

For 2020, we have been awarded $5,000 from the Community Foundation of Marshall County (CFMC) to grant to I.R.S. 501(c)(3) tax-exempt organizations, 170(b) units of government organizations or charitable organizations without the above designations through a qualified fiscal sponsor that serves Marshall County. SEAL’s funding priority will be given to applications focused on youth, particularly programs and projects that address mental health, poverty and/or education.

Application materials are due by **February 14, 2020 at noon**.

**ORGANIZATION INFORMATION**

Organization Requesting Funding Organization Federal Tax Identification Number

Organization Address

Organization Contact Person (name, phone and email address) Business hours/best time to reach

Is your organization an IRS 501(c)(3) not-for-profit or 170b unit of the government \_\_\_Yes \_\_\_No

If no, please contact [director@cfmarshallco.org](mailto:director@cfmarshallco.org) for fiscal sponsorship form that is required.

**DESCRIPTION OF THE PROGRAM/PROJECT**

Name of the Program/Project (3-5 word maximum)

$ $ %

Total Project Cost Amount Requested from SEAL % of total cost requested from SEAL

Summary of your project request. (50 word maximum)

Number of people served?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ What is the target age group?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your project timeline\*?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\*Note all program and projects must be completed by 12.31.20

**GRANT APPLICATION NARRATIVE**

**Project Details:** (What do you want to do? What does the project entail? How would you go about doing this? How is it related to our priorities?)   Please be specific. (500 word maximum)

**Brief description of your organization** (100 word maximum)

**Advantages/Benefits of Project:** (250 word maximum)

**Collaboration:** If any, list the organizations you work or collaborate with? (100 word maximum)

**Sustainability:** Assurance of sustainability for your program/project. Is it ongoing? If so, how will this program/project be maintained? (150 word maximum)

**PROJECT BUDGET**

1. Grant funding must be for expenses incurred after the grant award date.
2. Provide a detailed project budget (worksheet & instructions provided). The Project Budget worksheet should include project income and estimated costs to implement the project. You may also attach cost estimates from suppliers for items that you wish to have funded by this grant. Please state any comments or additional information for review and consideration of your project budget below. (100 word maximum)
3. If your project receives only partial funding from the CFMC, how will this affect your ability to complete the project (50 word maximum)

**PROJECT CERTIFICATION**

Applicant Organization Approval: We approve submission of this grant request and certify that monies received from SEAL will be used solely for the project stated in this application.

We will recognize the SEAL and the CFMC as a funding agency for this project both in the short and long term.

We understand that the decision of the SEAL is solely the decision of the student philanthropy members and that their decision is final.

Organization Highest Authorized Individual:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Printed Name Date

**APPLICATION CHECKLIST**

\_\_\_\_\_\_\_\_\_ 2020 SEAL Grant Application

\_\_\_\_\_\_\_\_\_ Project budget (excel sheet), related attachments

\_\_\_\_\_\_\_\_\_ List of board/council members of applicant& sponsor (if applicable) organization

Please limit additional attachments to 3 pages or less; no letters of support.

**grant application submission**

All applications & related documents must be submitted electronically to the CFMC via email to [director@cfmarshallco.org](mailto:director@cfmarshallco.org). on or before **February 14, 2020 at noon.**

***You will receive a confirmation email acknowledging receipt of the application.*** If you do not receive an email acknowledging receipt, you must follow up by calling the office at 641.758.3028 by February 18 at 4:00 p.m.

Please contact Julie Hitchins, CFMC Executive Director, at [director@cfmarshallco.org](mailto:director@cfmarshallco.org) or 641-758-3028 with questions.

**Grant Awards**

The grant recipient may be asked to provide SEAL or CFMC with photographs and narrative in order to publicize your project via social media, web site, press releases, etc., participate in interviews program at our annual awards ceremony.

The grant recipient will be required to submit a final report to explain the overall success of your project and the benefits it had. It is due on or before December 31, 2020.