LUCC, Leaders Uplifting our Community with Charity, is a youth philanthropy group consisting of members of high school students from West Marshall Community School District. This student-led program gives students the opportunity to better the lives of people within Marshall County while also teaching valuable lessons about life, leadership, and the transition into adulthood.

For 2020, we have been awarded $5,000 from the Community Foundation of Marshall County (CFMC) to grant to I.R.S. 501(c)(3) tax-exempt organizations, 170(b) units of government organizations, or charitable organizations without the above designations through a qualified fiscal sponsor. This grant award must be for a program or project that serves Marshall County.

Applications are due by **February 5, 2020 at noon** and must be submitted electronically to director@cfmarshallco.org. You will receive an acknowledgment of receipt of the grant application.

Organization Requesting Funding Organization Federal Tax Identification Number

Organization Address

Organization Contact Person (name, phone, and email address)

Is your organization an IRS 501(c)(3) not-for-profit or 170b unit of the government \_\_\_Yes \_\_\_No

If no, please contact director@cfmarshallco.org for fiscal sponsorship form that is required.

**DESCRIPTION OF THE PROJECT**

Project Name (3-5 words)

$ $ %

Total Project Cost Amount Requested from LUCC % of total cost requested from LUCC

Short summary of your project request. (50 words)

Which funding priority area(s) does your project address?

\_\_\_\_\_Health and Wellness

\_\_\_\_\_Poverty

\_\_\_\_\_Recreation

\_\_\_\_\_ Other (please explain):

How many people will your project serve? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the target population your project will serve? (geographic area or age group) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your project timeline? Please include start date, duration of project, end date, etc.. Note all programs and projects must be completed by 12.31.20.

**GRANT APPLICATION NARRATIVE**

**Critical/Project Need:** Describe the need or problem being addressed by this project. What need(s) does your project address on a larger scale? (200 words)

**Project Description:** Describe the project through the key results you are helping to achieve. Who will be impacted and how will the money requested be applied? (400 words)

**Organization Description:** Provide a brief description of your organization. (150 words)

**Long-Term Plan:** Will this project have a long-term impact? How will this project be sustained? Is this a one time project? Even if one time, will it have a future impact? If continuing this project, how will it be sustained after LUCC money runs out? List specific details of future funding. If the project will not continue, explain how this one-time project/program is worthwhile. (200 words)

**Impact of the Project:** What will change or improve as a result of this project (Who will benefit, explain how this project will benefit the citizens of Marshall County, what will be the impact)? Be sure to state your desired outcomes and what benefit your project will provide for the community. (300 words)

**PROJECT BUDGET**

1. Grant funding must be for expenses incurred after the grant award date.
2. Provide a detailed project budget (worksheet & instructions provided). The Project Budget worksheet should include project income and estimated costs to implement the project. You may also attach cost estimates from suppliers for items that you wish to have funded by this grant. Please state any comments or additional information for review and consideration of your project budget below. (100 words)
3. If your project receives only partial funding from LUCC, how will this affect your ability to complete this project? (50 words)

**PROJECT CERTIFICATION**

Applicant Organization Approval: We approve the submission of this grant request and certify that monies received from LUCC will be used solely for the project stated in this application.

We will recognize the LUCC and the CFMC as a funding agency for this project both in the short and long term.

We understand that the decision of LUCC is solely the decision of the student philanthropy members and that their decision is final.

Organization Highest Authorized Individual:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Printed Name Date

**APPLICATION CHECKLIST**

\_\_\_\_\_\_\_\_\_ 2020 LUCC Grant Application

\_\_\_\_\_\_\_\_\_ Project budget (excel sheet), related attachments and narrative

Please limit additional attachments to 3 pages or less; no letters of support.

**VI. grant application submission**

All applications & related documents must be submitted electronically to the CFMC via email to director@cfmarshallco.org. or before **Wednesday, February 5, 2020 at noon.**

***You will receive a confirmation email acknowledging receipt of the application.*** If you do not receive an email acknowledging receipt, you must follow up by calling the office at 641.758.3028 by February 10th at 4:00 p.m.

Please contact Julie Hitchins, CFMC Executive Director, at director@cfmarshallco.org or 641-758-3028 with questions.

**Grant Awards**

The grant recipient may be asked to provide LUCC or CFMC with photographs and narrative in order to publicize your project via social media, web site, press releases, etc., participate in the interviews program at our annual awards ceremony.

The grant recipient will be required to submit a final report on or before December 31, 2020.